

Inclusion Support Person - *Aftercare*

Job Details

Location: Prospect Road Community Centre, 2141 Prospect Road, Hatchet Lake

*NOTE: The PRCC is not located on a public transit route. All candidates must have a driver's license, access to a vehicle and/or reliable transportation.

Salary: The wage for this position is \$19.75/hr + 4% vacation pay

Benefits:

- Free Fitness Centre Membership
- Opportunities to participate in PRCC Recreational/Sport Programs
- Free Professional Development Opportunities.

Start Date: October 2026

Term: September 2026 – June 2027

Shift Schedule: Mon – Fri 2:30pm – 5:30pm

*NOTE: This role also offers the opportunity to work 8 Professional Development (PD) days per year at 8 hours per day, plus full-time hours with Summer Camp in July and August.

About Us

Prospect Road Community Centre is a grassroots organization, built for the people, by the people. We are a welcoming hub for residents of all ages, offering recreational programs, childcare, community events, and facility rentals, all driven by the needs and voices of the community we serve. We're looking for a patient, kind, and dependable Inclusion Support Worker to join our team.

Position Summary

The Inclusion Support Worker provides an opportunity for children aged 4-12yrs who require additional support to be in a childcare environment. The Inclusion Support Staff are responsible for working with participations for the duration of the week. Weekly duties may include greeting participants, speaking to parents/guardians (if applicable), personal care, adapting activities, providing 1:1 support for a child and ensuring open communication on the needs of the participants. Responsible for actively engaging in the program along with the participant and adapting the activity as necessary. Reports to the Childcare Lead and the Facility Manager.

Responsibilities:

- Support children that require extra support and an individualized behavioral plan to support participation
- Provide personal care to participants when needed
- Maintain appropriate documentation in relation to providing inclusion supports
- Assisting Childcare Lead in developing individual inclusion plans based on specific needs, abilities, and interests
- Provides therapeutic intervention in crisis using crisis intervention skills or, and or Non-Violent Crisis Intervention (NVCi) strategies
- Assists in ensuring a safe and secure program environment for all
- Supports Childcare Lead to provide effective first response strategies during incidents/emergencies; activates secondary, tertiary emergency response in a timely manner.

Qualifications

Minimum Requirements:

- Minimum enrollment in an undergraduate university degree or college diploma program in a relevant field of study such as Therapeutic Recreation, Child and Youth Studies, Psychology, Education, Social Work, School of Communication Disorders, Kinesiology—and/or equivalent level of experience and training working with neurodivergent children.
- Minimum 1-2 years related experience working with children of various ages and diverse abilities.
- Previous training and/or experience in implementing behavioral management strategies.
- Previous training and/or experience providing personal care
- Valid certification in CPR/First Aid (can be provided by the employer)

Note: proof of all the above will be required.

Security Clearance Requirements: Applicants are required to complete an employment security screening check and vulnerable sector check.

Job Specific Requirements:

- Must have demonstrated interest and knowledge of working with children who require additional support.
- Must have a good knowledge of inclusion strategies, adapting activities, behavior management and community resources.
- Must also have the ability to develop and access a variety of resources and a working knowledge of childcare program planning to meet the needs of all program participants.

An equivalent combination of education and experience may be considered. Applicants relying on education and experience equivalencies must clearly demonstrate such equivalencies in their application.

Application Instructions:

1. Send cover letter & resume via email to krista@prospectcommunities.com. Please include the position title in the subject line.
2. Drop off cover letter & resume at 2141 Prospect Road, Hatchet Lake, Nova Scotia, B3T-1S1. Please enclose in a sealed envelope with the position title noted on the envelope.

Application Deadline: September 11th, 5pm, [Only candidates selected for an interview will be contacted. Interviews will be scheduled following the application deadline.]