

RESOURCE OPPORTUNITIES CENTRE – COMMUNITY DEVELOPMENT ASSOCIATION
SERVING PROSPECT ROAD AREA

Board of Directors Post AGM Meeting

May 27th 2026

PRESENT: Chair Allison Lawlor; PRCC Manager Lindsay McFarlane; Treasurer Dennis Huck; Vice-Chair Devin Scully; Secretary Karen McCrank, Members Randy Thorpe; Tyson Langille; David Eberhard; Kristy Tucker; Christopher Assuncao; Kyle Matheson; Non voting Member; Allison Wood, Community Facility Partnership Co-ordinator with Park & Recreation at HRM

- Post AGM meeting lead by Allison Lawlor in capacity of board executive member

AGENDA ITEMS

- **Vote on new board exec roles**
 - The following roles were elected for 2026-2027 Board of Directors: Chair Allison Lawlor; Treasurer Dennis Huck; Vice-Chair Devin Scully; Secretary Karen McCrank
 - Invitation to new board members who have interest in Chair role to shadow Allison and transition into role in a 6-12 months timeframe.
 - Discussed idea to add photos to website and opportunity to create a short video to introduce board members.

ACTION ITEM: Lindsay and Allison to coordinate new member onboarding at PRCC before next board meeting on July 23rd 2026.

ACTION ITEM: Karen to send new board members confidentiality forms, committee TOR, to review before next board meeting in July.

ACTION ITEM: Allison Wood to send HRM operations agreement to Karen to save in google drive and pass long to new board members.

ACTION ITEM: Karen to add new members to google drive and to collect new board members address and phone number to update joint stocks.

- **HRM new expectations regarding business plans (Allison W)**
 - HRM introducing new Business Planning process to align budget with plan.

ACTION ITEM: Allison Wood to send template to board chair and manager and will request extension to submit to HRM. Chair and manager will discuss and determine when item can be submitted to HRM.

- **Approve Lindsay as a signer**

- Motion to approve Lindsay McFarlane, Recreation and Facilities Manager at PRCC as approver to sign cheques moved by Devin Scully, seconded by Dennis Huck.

- **Bonus or salary adjustments for Team Leads**

- Motion to approve salary increases of 3% for Krista Kunz-Avery, Jason Bungay, Landon Henry, Cathy McKenzie & Susan Beamish, retroactive to April 1st.
- Motion to provide \$1000 bonus to Team Leads; Krista Kunz-Avery, Jason Bungay, Landon Henry and \$500 for Cathy McKenzie (Office Administrator).
- Both moved by David Eberhard, seconded by Devin Scully.

- **Committee for updating Action Plan**

- For discussion at new board meeting in July.

Next ROC board meeting to be held on July 23rd at 6 p.m.