

RESOURCE OPPORTUNITIES CENTRE – COMMUNITY
DEVELOPMENT ASSOCIATION SERVING PROSPECT ROAD
AREA

**Board of Directors
Meeting**

Jan. 22, 2026

6 p.m.

Present:

Jodi, Allison, Tyson, Randy, Devon, DC, Denis, Karen, Lisa

Absent: Allison Wood, HRM

Board member Mahbubur stepped down from the board toward the end of 2025.

DC will check that he is removed from the ROC shared Google Drive.

Jodi calls meeting to order at 6 p.m.

Additions to agenda:

Talk about the ROC AGM

Board recruitment

Committee HRM is putting together to award the playground equipment contract.

November 2025 meeting minutes are approved and can be posted on the ROC website.

Manager's report

Heating problems at the centre – average temperature was 12 degrees on Tues. Jan. 20. Power outage tripped the heating system. Allison Wood at HRM escalated the issue.

HRM subcontractors need to sign in when they come in but often they don't come inside they just go outside the building to the power room. Staff at PRCC might not know when they are working.

Most exterior cameras on the PRCC don't work. Talking to HRM to get them fixed. Allison Wood is looking into the issue.

Getting a new heat pump in the spring or summer, a replacement and soon will get two more after that.

Denis suggests that he and DC set up a meeting with Building Management Services (BMS) at HRM and say they don't believe it is acceptable the way HRM is maintaining the PRCC facilities. Should the board ask HRM if we can get maintenance funds transferred to the PRCC to manage.

Action item: Denis and DC will set up the meeting with BMS to see if ROC can get the maintenance funds for day-to-day not major repairs/ upgrades.

Pre-School- nine kids in the program on Jan. 22

Applied for 30 positions for student positions for summer – federal program.

Nova Scotia Summer skills - applied for summer positions.

Feeding communities through NS government. ROC spent about \$13,000 last year for community meals.

Action item: Denis suggests that DC and Jodi meet with Iain Rankin and Lena Diab to let them know which grants ROC applied for. Should meet with them within the next month. By Jan. 31, DC will have reached out.

Finance Committee Update:

Integration Funds: The pavilion is delayed. Pile of wood is outside. HRM is overseeing the pavilion project.

The integration funds are spent on the project.

The project was supposed to be completed in December 2025.

Action Item: DC will send a request to HRM to get a new schedule and new date for completion.

Updated financial report:

\$12,000 deficit in December

In January projecting surpluses.

Projecting \$67,000 deficit for 2025-2026 (year end is March 31, 2026)

We are projecting to make up some of the deficit. Board is hopeful it will be closer to \$40,000 deficit.

Increases in programs and rental rates typically are increased on April 1.

Financials are posted in Google Drive under financials.

Action item: DC will share the approved financial reports with all board members. It is called Final Approved ROC budget 2025-2026 in Google Drive.

Action item: Ask Kelly, bookkeeper/ accountant how much it would cost to do a financial review. What is the scope we want to look at?

Emergency Management Training

The non-profit organization wants to use the centre for free for training. They receive free rentals at other centres. Could we allow them a couple free meetings a year?

Motion to approve, board voted to approve.

HR Committee

No update.

Jodi will meet with DC before the end of the month to go over the job manager's job description.

Operations Committee Update

On future board agendas take off operations committee because finance and operations have joined.

Need another board member on finance committee

Currently it is DC, Tyson, Denis are on the committee. Randy says he will join the finance committee.

We have financial policies in place and they are on the Google Drive.

Kelly, the accountant whose company does the bookkeeping for the ROC, she was hired by the board in 2022 to review the financials of the board. A lot of her recommendations were put into place.

Action item: Talk to HRM. Find out if there is funding to hire a consultant to help increase efficiencies in operations. Allison will reach out to Allison at HRM.

Strategic Plan

Strategic plan 2024-2027. The current action plan ends Jan. 1, 2027.

Are we aligning our budget up with the strategic plan? Accessing the resources.

Put it on the February meeting agenda to review strategic plan.
Action Plan is on the ROC website.

Action: ROC board should review the plan before February meeting.

Communications Committee

Letter sent in response to parent who came to the board with concerns. All board members were told about the letter and discussed the issues.

Action item: Allison will send out board meeting minutes by Feb. 2.

New Business

New playground equipment will be installed at PRCC in 2026.

Tyson will be on HRM committee to have a say in the equipment and layout of the new playground.

Board recruitment

Jodi's term will be over and she will not renew as chair.
Need to start advertising now for new board members.
Should have the new names of people who want to be on the board one month before the AGM.

Action item: DC will put out a social media post to advertise need for new board members. He will also put the notice on websites by Jan. 30.

Gymnasium

Mural on the gym was commissioned by local artists. It was done when the PRCC opened.

No reports of safety issues. Majority of pickleball players complain when they play near the mural.

Slammers have offered to paint over the mural and provide the ROC with money to paint another mural.

A mural is painted on that specific wall because the paint won't peel off that wall.

In February newsletter will put out a notice saying that the centre is considering removing the mural/ painting over it. DC wants to do this. DC is talking with Wayne with the Slammers. It is not a board decision.

Meeting is adjourned.

In camera session is held.

Next ROC board meeting to be held on Feb. 26 at 6 pm at the PRCC.