

Child Care Instructor - Full Time (Afternoon)

Child Care Instructor – Full Time (Afternoon Program) Start date of May 1, 2026

Scope of Responsibilities:

The Childcare Instructor provides direct supervision to a group of children during the times when the Prospect Road Community Centre Child Care Programs are running. Supported by the Child Care Team Lead, this position assists with program setup and cleanup, engages and participates with children during activities, and provides a safe environment for all children attending PRCC. This role is focused on the After School Program.

Competencies Required:

- Plan and lead various introductory level recreation programs (ie. games, sports, crafts, etc.) to children ages 2.5–12 years
- Implement HIGH FIVE Principles of Healthy Childhood Development
- Adapt all activities to meet the needs of program participants and implement program curriculum based on age group, skill level, location, equipment, etc.
- Present activities in a way that is fun, engaging and develops appropriate skills
- Treat all students in a respectful, responsible and fair manner; respond appropriately to student-initiated interactions and demonstrate fair judgment when coping with chaotic or conflicting situations
- Employ standard health practices
- Maintain confidentiality as the norm in all issues related to students and parents
- Provide a safe and positive environment for all participants, ensuring safe rules are established according to policies and procedures set forward by the program
- Document and communicate any incidents, accidents or damages while supervising the program, along with recording and reporting program attendance
- Provide quality customer service and interact professionally with all program participants, co-workers, parents and the public

Qualifications:

- First Aid, CPR or willingness to obtain
- Successful completion of a Criminal Record Check
- Successful screening through Child Abuse Registry
- Must be legally entitled to work in Canada and have resided in Nova Scotia at least six months prior to start of employment
- Experience leading children/youth in a recreation setting and designing program curriculum preferred

Note: Proof of all of the above will be required.

Specific Job Components:

- Full time position
- Scheduled for After School Program
- 2:30pm – 6:00pm staff will support the After School Program (with the potential to leave as early as 4:45pm depending on child-to-staff ratios)

Hours:

This is a full-time position working Monday – Friday, 2:30pm to 6:00pm. This position works 10 months of the year with potential to stay on for Summer camp employment.

Wage: \$16.75/hour

Benefits:

- Health Benefits (Full Time Staff Only)
- Free Fitness Centre Membership
- Opportunities to Participate in PRCC Offered Recreational/Sport Programs
- 15% off Facility Rentals