

Casual/Part Time Child Care Instructor

Scope of Responsibilities:

The Casual/Part Time Childcare Instructor provides direct supervision to a group of children during times the Prospect Road Community Centre Child Care Programs are running. Supported by the Head Child Care Instructor, this position will assist with set up/clean up for programs, engage and participate with children during program activities, and provide a safe environment for all children attending the PRCC.

Competencies Required:

- Plan and lead various introductory level recreation programs (ie. Games, sports, crafts, etc) to children ages 1.5 -12 years
- Adapt all activities to meet the needs of program participants and implement program curriculum based on age group, skill level, location, equipment, etc.
- Present activities in a way that is fun, engaging and develops the appropriate skills.
- Treat all students in a respectful, responsible and fair manner, respond appropriately to student initiated interactions and demonstrate fair judgment when coping with chaotic or conflicting situations.
- Employ standard health practices.
- Maintain confidentiality as the norm in all issues related to students and parents.
- Provide a safe and positive environment for all participants, ensuring safe rules are established according to policies and procedures set forward by the program.
- Document and communicate any incidents, accidents or damages while supervising the program, along with recording and reporting program attendance.
- Provide quality customer service and interact professionally with all program participants, co-workers, parents and the public.

Qualifications:

- First Aid, CPR or willingness to obtain
- Successful completion of a Criminal Record Check
- Successful screening through Child Abuse Registry.
- Must be legally entitled to work in Canada, must have resided in Nova Scotia at least six months prior to start of employment
- Note: proof of all of the above will be required.
- Experience leading children/youth in a recreation setting and designing programs preferred.

Specific Job Components:

- Casual/Part Time position
- Additional hours may be available and shifts requested to work for Day Camps.
- Available hours are from 7:00am - 9:00am, 9:00am - 12:15pm (Preschool Program ages 2-5), 2:30pm - 6:00pm
 - Please note, hours above are not guaranteed, but may be available to cover shifts.
- Position can work preferred days and/or times of days. Preference will be given to those who can work the current shift needed.

Hours: This is a casual/part time position with hours available ranging from 1.75 to 20 hours a week, with hours mentioned above. Additional hours may be available for full day camps (inservice, holiday, and March break camps). Monday - Friday. Optional shifts are 7:00am 8:45am, 9:00am to 12:15pm (as needed), 2:30pm to 5:00pm. This position works 10 months of the year going from September to June.

Salary: \$16.50/hour plus 4% vacation pay.

Benefits:

- Free Fitness Centre Membership
- Opportunities to Participate in PRCC Offered Recreational/Sport Programs at no cost.
- 15% off Facility Rentals
- Free Professional Development Opportunities
- Availability to Work Multiple Positions at PRCC