



Resource Opportunities Centre / Prospect Road Community Centre

Pre-Authorized Payment Form - Child Care Programs

(please print clearly to ensure accuracy of information is entered into our systems)

Personal Information Section (please complete this section to provide required details for the PRCC to take payment for our Childcare Program)

Child's Name(s) - *If more than one child is registered and this form is to be used to cover monthly fees for every child, please provide each child's name. If multiple children are registered but fees are paid through another way for each child, a new form must be completed for each child:*

Before and After School/Preschool Registration Start Date

Start Date: if the start date is in the middle of the month, the days from start date to the end of the month will be calculated by our Bookkeeper as per the fee breakdown found attached to this document, and will be added to your first monthly payment. Regular monthly payment at the beginning of the next month, plus the days registered for this month.

Date Registration to Begin (Month/Day/Year): _____

Parent Name(s) - *Any names listed here have permission to authorize changes or additional payments to this account. This information will also be printed on tax receipts:*



Main Parent Phone Number: _____

Main Parent Parent Email: _____

Address of Parent(s): who are making the payment related to this form ONLY:

Street: _____ **Suit/Apt:** _____

City: _____ **Province:** _____

Postal Code: _____

Program Registration Details: Please complete this section as to which Childcare Program you are registering for, the number of children "this form ONLY" is taking payments for, number of days, and which days registered for at this time. Changes can be made in the future through completing our Change Request Form.

Before and/or After School Program

Number of Children (regarding this form only):

☐ 1 Child ☐ 2 Children ☐ 3 Children Other: _____

5 Days a Week (please complete this section if your child is registered for Monday through to Friday)

☐ Before School Only

☐ After School Only

☐ Before and After School

Part Time/Individual Days (please complete this section if your child is registered less than 5 days a week)

☐ Before School

☐ After School

☐ Before and After

Total monthly fees for FULL TIME Before and/or After can be found at the end of this document.



Days of the Week

Before School

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

After School

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Total Monthly Fee (please see fee page for prices): \$ _____

PRESCHOOL PROGRAM

Number of Children: ☐ 1 Child ☐ 2 Children ☐ 3 Children

Days of the Week: ☐ Monday ☐ Tuesday ☐ Wednesday
☐ Thursday ☐ Friday

Total Monthly Fee (please see fee page for prices): \$ _____

Payment Details: please complete this section and provide the necessary information and/or document.

Payment Type (choose one):

☐ Visa ☐ MasterCard ☐ Debit Account

Credit Card Information: (an additional 3% fee will be added to your monthly program fee)

Credit Card Number: _____ **Expiry Date:** _____

CVC (3 digit on back of card): _____

Card Holder's Name: _____

Card Holder Address (must be address and postal code on credit card statement)

Address: _____ **City:** _____

Province: _____ **Postal Code:** _____

Debit Account Withdrawal Information: (please provide void cheque or



auto-withdrawal form from bank)

Institution #: _____ **Transit #:** _____ **Account #:** _____

Void Cheque or Withdraw Form provided: ☐

I hereby authorize the Resource Opportunities Centre to process monthly payments on the first business day of each month from September 2024 to June 2025; unless otherwise notified.

Signature: _____

Office Use Only

Manager Signature: _____

Date Form Received by Manager: _____

Processed and Sent to Bookkeeper: ☐ Yes

Date sent to BK: _____

Was this received by anyone prior to the manager receiving it?

☐ Yes ☐ No

If so, who was this form given to by the parent? _____

Date person received this form from the parent? _____



Childcare Payment Fee Structure:

Before and/or After School Childcare Program Fees:

5 Days a Week Program/Per Month - ONLY!

Program Option	1 Child	2 Children	3 Children
Before School Only	\$110	\$189	\$271
After School Only	\$277	\$503	\$736
Before & After School	\$356	\$649	\$928

Single Days/Per Day: The below fees are for any child who is registered less than 5 days a week and shows the per day fee.

Program Option	1 Child/Per Day	2 Children/Per Day	3 Children/Per Day
Before School Only	\$5.50	\$4.73	\$4.52
After School Only	\$13.85	\$12.58	\$12.27
Before & After School	\$17.80	\$16.23	\$15.47

Full Time Monthly Prorated Fees (to account for varying days of childcare each month due to holidays and PD Days, as well as Christmas and March Break.

Month	Before School	After School	Before and After
September	\$106.25	\$211.65	\$317.90
October	\$130.80	\$261.65	\$392.50
November	\$112.15		
December			
January			



February			
March			
April			
May			
June			

Discount Comparison for Before and After School: What Multi-Child Families Save

Before School Only

- **2 children full price (no discount):** $\$110 \times 2 = \220
Actual fee: \$189 → **Savings:** \$31/month → **\$1.55/day**
- **3 children full price (no discount):** $\$110 \times 3 = \330
Actual fee: \$271 → **Savings:** \$59/month → **\$2.95/day**

After School Only

- **2 children full price (no discount):** $\$277 \times 2 = \554
Actual fee: \$503 → **Savings:** \$51/month → **\$2.55/day**
- **3 children full price (no discount):** $\$277 \times 3 = \831
Actual fee: \$736 → **Savings:** \$95/month → **\$4.75/day**

Before & After School

- **2 children full price (no discount):** $\$356 \times 2 = \712
Actual fee: \$649 → **Savings:** \$63/month → **\$3.15/day**
- **3 children full price (no discount):** $\$356 \times 3 = \$1,068$



Actual fee: \$928 → **Savings:** \$140/month → **\$7.00/day**

Preschool Program Fees:

	1 child	2 Children	3 Children
1 Day/Week	\$80.00/month	\$140.80	\$199.20
2 Day/Week	\$144.00/month	\$253.44	\$358.56
3 Day/Week	\$208.00/month	\$366.08	\$518.16
4 Day/Week	\$270.00/month	\$475.20	\$672.30
5 Day/Week	\$334.00/month	\$587.84	\$831.66

Multiple Child Discount:

2 children: ~12% off the total

3 children: ~17% off the total

At this time we do not offer discounts for multiple children registered between the Before and/or After School Program, and Preschool Program. Example: One child in Preschool, and another child in our After School Program. The two programs are separate from each other, as is with Before and/or After School Program and our Day Camps.